



# Purchase Order

Dispatch via Print

## Tanzania

PLOT 134-140  
 KINGSWAY/MAFINGA STREET  
 (OFF KINONDONI ROAD)  
 P.O. BOX 9182  
 DAR ES SALAAM  
 Tanzania  
 Tel: 266-8000  
 Fax: 266-8749

Vendor: 0000000536  
 THE LIVING ROOM LTD  
 60 NYERERE ROAD  
 DAR ES SALAAM 2915  
 Tanzania

PO Number TZA10-0000011933	Date 20/02/2012	Revision	Page 1
Payment Terms Immediate	Freight / Incoterms DES	Ship Via Common	
Buyer Pina Masaro fina.masaro@undp.org	Phone Tel: Fax:	Currency TZS	
Approver Yohana KIBHOLE			

Ship To: PLOT 134-140  
 KINGSWAY/MAFINGA STREET  
 (OFF KINONDONI ROAD)  
 P.O. BOX 9182  
 DAR ES SALAAM  
 Tanzania

Tel: 266-8000  
 Fax: 266-8749

Bill To: PLOT 134-140  
 KINGSWAY/MAFINGA STREET  
 (OFF KINONDONI ROAD)  
 P.O. BOX 9182  
 DAR ES SALAAM  
 Tanzania

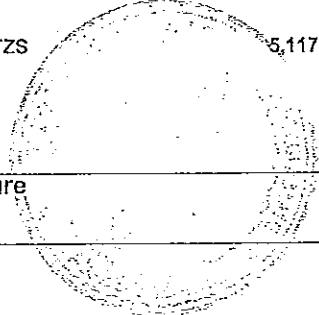
Tel: 266-8000  
 Fax: 266-8749

Ln-Sch Item	Description	Quantity	UOM	Due Date	Unit Price	Line Total
1-1 56101502E	Visitors Sofas 3 seater	2.00	EA	20/02/2012	868,644.00	1,737,288.00
2-1 56101502E	bench for visitors, alluminium black without PVC	2.00	EA	14/02/2012	381,355.00	762,710.00
56101703E	Filing cabinets, 4d with security bar	2.00	EA	14/02/2012	550,847.00	1,101,694.00
4-1 56101703E	Filing cabinets, 4d w/out security bar	1.00	EA	20/02/2012	504,237.00	504,237.00
5-1 56101703E	Secretarial office table L shaped + table screen	1.00	EA	20/02/2012	1,011,864.00	1,011,864.00

Ref: Proforma Invoice TLR HQ ZD 35 dtd 02/02/2012

Total PO Amount TZS 5,117,793.00

Authorized Signature



## General Terms and Conditions for Goods

### 1. ACCEPTANCE OF THE PURCHASE ORDER

This Purchase Order may only be accepted by the Supplier's signing and returning an acknowledgement copy of it or by timely delivery of the goods in accordance with the terms of this Purchase Order, as herein specified. Acceptance of this Purchase Order shall effect a contract between the Parties under which the rights and obligations of the Parties shall be governed solely by the terms and conditions of this Purchase Order, including these General Conditions. No additional or inconsistent provisions proposed by the Supplier shall bind UNDP unless agreed to in writing by a duly authorized official of UNDP.

### 2. PAYMENT

- 2.1 UNDP shall, on fulfillment of the Delivery Terms, unless otherwise provided in this Purchase Order, make payment within 30 days of receipt of the Supplier's invoice for the goods and copies of the shipping documents specified in this Purchase Order.
- 2.2 Payment against the invoice referred to above will reflect any discount shown under the payment terms of this Purchase Order, provided payment is made within the period required by such payment terms.
- 2.3 Unless authorized by UNDP, the Supplier shall submit one invoice in respect of this Purchase Order, and such invoice must indicate the Purchase Order's identification number.
- 2.4 The prices shown in this Purchase Order may not be increased except by express written agreement of UNDP.

### 3. TAX EXEMPTION

- 3.1 Section 7 of the Convention on the Privileges and Immunities of the United Nations provides, inter alia, that the United Nations, including its subsidiary organs, is exempt from all direct taxes, except charges for utilities services, and is exempt from customs duties and charges of a similar nature in respect of articles imported or exported for its official use. In the event any governmental authority refuses to recognize UNDP's exemption from such taxes, duties or charges, the Supplier shall immediately consult with UNDP to determine a mutually acceptable procedure.
- 3.2 Accordingly, the Supplier authorizes UNDP to deduct from the Supplier's invoice any amount representing such taxes, duties or charges, unless the Supplier has consulted with UNDP before the payment thereof and UNDP has, in each instance, specifically authorized the Supplier to pay such taxes, duties or charges under protest. In that event, the Supplier shall provide UNDP with written evidence that payment of such taxes, duties or charges has been made and appropriately authorized.

### 4. RISK OF LOSS

Risk of loss, damage to or destruction of the goods shall be governed in accordance with DDU Incoterms 2000, unless otherwise agreed upon by the Parties on the front side of this Purchase Order.

### 5. EXPORT LICENCES

Notwithstanding any INCOTERM 2000 used in this Purchase Order, the Supplier shall obtain any export licences required for the goods.

### 6. FITNESS OF GOODS/PACKAGING

The Supplier warrants that the goods, including packaging, conform to the specifications for the goods ordered under this Purchase Order and are fit for the purposes for which such goods are ordinarily used and for purposes expressly made known to the Supplier by UNDP, and are free from defects in workmanship and materials. The Supplier also warrants that the goods are contained or packaged adequately to protect the goods.

### 7. INSPECTION

- 7.1 UNDP shall have a reasonable time after delivery of the goods to inspect them and to reject and refuse acceptance of goods not conforming to this Purchase Order; payment for goods pursuant to this Purchase Order shall not be deemed an acceptance of the goods.
- 7.2 Inspection prior to shipment does not relieve the Supplier from any of its contractual obligations.

### 8. INTELLECTUAL PROPERTY INFRINGEMENT

The Supplier warrants that the use or supply by UNDP of the goods sold under this Purchase Order does not infringe any patent, design, trade-name or trade-mark. In addition, the Supplier shall, pursuant to this warranty, indemnify, defend and hold UNDP and the United Nations harmless from any actions or claims brought against UNDP or the United Nations pertaining to the alleged infringement of a patent, design, trade-name or trade-mark arising in connection with the goods sold under this Purchase Order.

### 9. RIGHTS OF UNDP

In case of failure by the Supplier to fulfil its obligations under the terms and conditions of this Purchase Order, including but not limited to failure to obtain necessary export licences, or to make delivery of all or part of the goods by the agreed delivery date or dates, UNDP may, after giving the Supplier reasonable notice to perform and without prejudice to any other rights or remedies, exercise one or more of the following rights:

- a) Procure all or part of the goods from other sources, in which event UNDP may hold the Supplier responsible for any excess cost occasioned thereby.
- b) Refuse to accept delivery of all or part of the goods.
- c) Cancel this Purchase Order without any liability for termination charges or any other liability of any kind of UNDP.

### 10. LATE DELIVERY

Without limiting any other rights or obligations of the parties hereunder, if the Supplier will be unable to deliver the goods by the delivery date(s) stipulated in this Purchase Order, the Supplier shall (i) immediately consult with UNDP to determine the most expeditious means for delivering the goods and (ii) use an expedited means of delivery, at the Supplier's cost (unless the delay is due to *Force Majeure*), if reasonably so requested by UNDP.

### 11. ASSIGNMENT AND INSOLVENCY

- 11.1 The Supplier shall not, except after obtaining the written consent of UNDP, assign, transfer, pledge or make other disposition of this Purchase Order, or any part thereof, or any of the Supplier's rights or obligations under this Purchase Order.

- 11.2 Should the Supplier become insolvent or should control of the Supplier change by virtue of insolvency, UNDP may, without prejudice to any other rights or remedies, immediately terminate this Purchase Order by giving the Supplier written notice of termination.

### 12. USE OF UNDP OR UNITED NATIONS NAME OR EMBLEM

The Supplier shall not use the name, emblem or official seal of UNDP or the United Nations for any purpose.

### 13. PROHIBITION ON ADVERTISING

The Supplier shall not advertise or otherwise make public that it is furnishing goods or services to UNDP without specific permission of UNDP in each instance.

### 14. CHILD LABOUR

The Supplier represents and warrants that neither it nor any of its affiliates is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, inter alia, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral or social development.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

### 15. MINES

The Supplier represents and warrants that neither it nor any of its affiliates is actively and directly engaged in patent activities, development, assembly, production, trade or manufacture of mines or in such activities in respect of components primarily utilized in the manufacture of Mines. The term "Mines" means those devices defined in Article 2, Paragraphs 1, 4 and 5 of Protocol II annexed to the Convention on Prohibitions and Restrictions on the Use of Certain Conventional Weapons Which May Be Deemed to Be Excessively Injurious or to Have Indiscriminate Effects of 1980.

Any breach of this representation and warranty shall entitle UNDP to terminate this Purchase Order immediately upon notice to the Supplier, without any liability for termination charges or any other liability of any kind of UNDP.

### 16. SETTLEMENT OF DISPUTES

#### 16.1. Amicable Settlement

The Parties shall use their best efforts to settle amicably any dispute, controversy or claim arising out of, or relating to this Purchase Order or the breach, termination or invalidity thereof. Where the Parties wish to seek such an amicable settlement through conciliation, the conciliation shall take place in accordance with the UNCITRAL Conciliation Rules then obtaining, or according to such other procedure as may be agreed between the Parties.

#### 16.2. Arbitration

Unless, any such dispute, controversy or claim between the Parties arising out of or relating to this Purchase Order or the breach, termination or invalidity thereof is settled amicably under the preceding paragraph of this Section within sixty (60) days after receipt by one Party of the other Party's request for such amicable settlement, such dispute, controversy or claim shall be referred by either Party to arbitration in accordance with the UNCITRAL Arbitration Rules then obtaining, including its provisions on applicable law. The arbitral tribunal shall have no authority to award punitive damages. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy, claim or dispute.

### 17. PRIVILEGES AND IMMUNITIES

Nothing in or related to these General Terms and Conditions or this Purchase Order shall be deemed a waiver of any of the privileges and immunities of the United Nations, including its subsidiary organs.

### 18. SEXUAL EXPLOITATION:

- 18.1 The Contractor shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by it or by any of its employees or any other persons who may be engaged by the Contractor to perform any services under the Contract. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Contractor shall refrain from, and shall take all appropriate measures to prohibit its employees or other persons engaged by it from, exchanging any money, goods, services, offers of employment or other things of value, for sexual favors or activities, or from engaging in any sexual activities that are exploitive or degrading to any person. The Contractor acknowledges and agrees that the provisions hereof constitute an essential term of the Contract and that any breach of this representation and warranty shall entitle UNDP to terminate the Contract immediately upon notice to the Contractor, without any liability for termination charges or any other liability of any kind.

- 18.2 UNDP shall not apply the foregoing standard relating to age in any case in which the Contractor's personnel or any other person who may be engaged by the Contractor to perform any services under the Contract is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such Contractor's personnel or such other person who may be engaged by the Contractor to perform any services under the Contract.

### 19. OFFICIALS NOT TO BENEFIT:

The Contractor warrants that no official of UNDP or the United Nations has received or will be offered by the Contractor any direct or indirect benefit arising from this Contract or the award thereof. The Contractor agrees that breach of this provision is a breach of an essential term of this Contract.

### 20. AUTHORITY TO MODIFY:

Pursuant to the Financial Regulations and Rules of UNDP, only the UNDP Authorized Official possess the authority to agree on behalf of UNDP to any modification of or change in this Agreement, to a waiver of any of its provisions or to any additional contractual relationship of any kind with the Contractor. Accordingly, no modification or change in this Contract shall be valid and enforceable against UNDP unless provided by an amendment to this Agreement signed by the Contractor and jointly by the UNDP Authorized Official.

**TAX INVOICE**

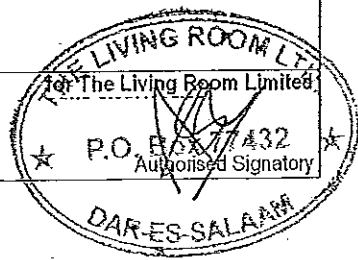
<b>The Living Room Limited</b> P.C.Box 77432 Dar-Es-Salaam TIN: 100-175-436 VAT: 10-005814-W Phone: +255 762 500 555 E-Mail :ashish.shukla@livingroomlife.com	Invoice No.	Dated
	18719	1-Jun-2012
	Delivery Note	Mode/Terms of Payment
<b>Buyer</b> <b>United Nations Development Programme - UNDP</b> PLOT NO.134-140 KINGSWAY/MAFINGA STREET PO BOX NO.9182 DAR ES SALAAM	18719	IMMEDIATE
	Supplier's Ref.	Other Reference(s)
	ZD	TLR HQ ZD 35
	Buyer's Order No.	Dated
	TZA10-0000011933	20-Feb-2012
	Despatch Document No.	Dated
	18719	1-Jun-2012
	Despatched through	Destination
Terms of Delivery		

SI No.	Description of Goods	Quantity	Rate	per	Disc. %	Amount
1	Secretarial Table <i>HOD 9038R + HMB9137 + HTS 9906</i>	1 Nos	1,011,864.00	Nos		1,011,864.00
2	WS-04FTB 4Drawer Filling Cab. with Sec. Bar Grey	2 Nos	550,847.00	Nos		1,101,694.00
3	WS-04FT 4 Drawer Filing Cabinet: Grey	1 Nos	504,237.00	Nos		504,237.00
4	G103- Airport Chair (3 Seater) Black	2 Nos	381,355.00	Nos		762,710.00
5	F 76:Sofa Set 3 Seater Black	2 Nos	868,644.00	Nos		1,737,288.00
						5,117,793.00
	<i>Sales - Others</i>					1,450,000.00
	<b>Total</b>	<b>8 Nos</b>				<b>Tshs 6,567,793.00</b>

Amount Chargeable (in words) E. & O.E  
**Tanzanian Shillings Six Million Five Hundred Sixty Seven Thousand Seven Hundred Ninety Three Only**

Remarks:  
 TOTAL AMOUNT IN TSHS : 6567793  
 VAT AMOUNT IN TSHS : 0  
 Local Sales Tax No. : 10-005814-W

Declaration  
 3% interest per month will be charged on all overdue Accounts.



This is a Computer Generated Invoice

## DELIVERY NOTE

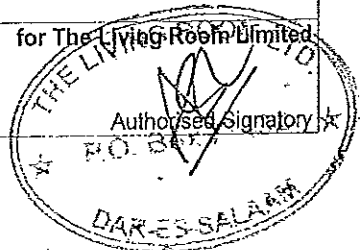
<b>The Living Room Limited</b> P.O.Box 77432 Dar-Es-Salaam TIN: 100-175-436 VAT: 10-005814-W Phone: +255 762 500 555 E-Mail :ashish.shukla@livingroomlife.com	Delivery Note No. <b>18719</b>	Dated <b>1-Jun-2012</b>
		Mode/Terms of Payment <b>IMMEDIATE</b>
	Supplier's Ref. <b>ZD</b>	Other Reference(s) <b>TLR HQ ZD 35</b>
Buyer <b>United Nations Development Programme - UNDP</b> PLOT NO.134-140 KINGSWAY/MAFINGA STREET PO BOX NO.9182 DAR ES SALAAM	Buyer's Order No. <b>TZA10-0000011933</b>	Dated <b>20-Feb-2012</b>
	Despatch Document No. <b>18719</b>	Dated
	Despatched through	Destination
Terms of Delivery		

SI No.	Description of Goods	Quantity	Rate	per	Disc. %	Amount
1	<b>Secretarial Table</b> <i>HOD 9038R + HMB9137 + HTS 9906</i>	<b>1 Nos</b>				
2	<b>WS-04FTB 4Drawer Filling Cab. with Sec. Bar Grey</b>	<b>2 Nos</b>				
3	<b>WS-04FT 4 Drawer Filing Cabinet: Grey</b>	<b>1 Nos</b>				
4	<b>G103- Airport Chair (3 Seater) Black</b>	<b>2 Nos</b>				
5	<b>F 76:Sofa Set 3 Seater Black</b>	<b>2 Nos</b>				
<b>Total</b>		<b>8 Nos</b>				

E. & O.E

Local Sales Tax No. : 10-005814-W

Recd. in Good Condition



COMMON DELIVERY NOTE

No. TLR/HO/ 005842



# THE LIVING ROOM LIMITED

Premium Furniture

info@livingroomlife.com  
www.livingroomlife.com

**HEAD OFFICE**

P.O.Box 77432, NYERERE ROAD, TEL: + 255 22 2865891/92, FAX: + 255 22 2862386, DAR ES SALAAM, TANZANIA.

TO UNDP - Iringa

DATE: 12/3/2012

Please receive the following goods:-

SERIAL NUMBER	QUANTITY	DESCRIPTION OF THE GOODS	CODE	REFERENCE I.S.T.V. /INVOICE No.
(1)	1 pc	Secretarial Office Table (HOD 90388 + HMR 9137)		16226
(2)	4 pcs	4 Filing Chair (HTS 9906) with security Bar	WSD4FTB - GREY	16056
(3)	1 pc	Filing Cabinet	WSD4FTD - GREY	
(4)	2 pc	Visitor chair	F103 - Black	14598
(5)	2 pc	Visitor Sofa - 3 seater	F076 - PVC	1650, 14598

TIN No: 100-175-436

VRN No. 10-005814-W

Received the above mentioned goods in good order and condition

*G. E. O. L. E. M...*  
Signature with Official Rubber Stamp

# Atlas Finance

Home | Worklist | Add to Favorites | Sign Out

New Window | Help | Customise Page |

#7193  
*[Handwritten signature]*

## Requisition Details

Line	Item Description	Requisition ID	Unit	Date	Status	Price	Amount Only	Source Status	Total
1	EJ Filing cabinets	0000010060	TZA10	14/02/2012	Pending		2,0000	Not Sourced	1,110,168.00
2	EJ Sofas				Pending		1,0000	Not Sourced	1,121,269.00
3	EJ Filing cabinets				Pending		1,0000	Not Sourced	1,152,542.00

[Edit Requisition](#)

[Return to Manage Requisitions](#) | [Requisition Schedule and Distribution](#)

Fee Oper Unit : Fund Dept ID PC Bus Project Imp Donor  
 12205 TZA 04000 38205 TZA0 0007042 Act 2 001459 00012

# 11925



## TANZANIA NATIONAL PARKS

OFFICE OF THE DIRECTOR GENERAL  
P.O. BOX 3134, ARUSHA - TANZANIA

Ref. No. TNP/HQ/P.30/19

Date 02/02/2012

UNDP Project Manager  
BOX 9182  
DAR ES SALAAM

Dear Getrude,

**RE: PROCUREMENT OF OFFICE EQUIPMENT AND FURNITURE FOR  
UNDP/TANAPA PROJECT IN IRINGA**

TANAPA/UNDP Project Office in Iringa is expected to commence its activities by the end of this February 2012. The Project has secured an office in Iringa without any basic furniture and equipment. The Project Coordinator and Accountant recently visited UNDP Offices in Dar es Salaam to liaise with UNDP officials on how to procure office furniture and equipment by following UNDP procedures. The UNDP Officers provided the two project personnel who are also TANAPA officers with a list of reliable suppliers of equipment and furniture.

After visiting the suppliers, the Project Coordinator and Accountant selected required furniture and equipment and prepared the attached analysis and recommendations for further action.

With this letter, we request your good Office to procure furniture and equipment on behalf of the project so that the project can take off without further delays.

Yours Sincerely,  
TANZANIA NATIONAL PARKS

Dr. E. Dembe  
For: DIRECTOR GENERAL

C.C: Project Coordinator

C: FURNITURE AND FITTINGS

ITEM	SUPPLIERS				RECOMMENDED AWARD
	QTY	LIFE MATE	LIVING ROOM	CITY FURN	
Visitor Chair, fabric cushion	4	960,000/=	542,372/=	720,000/=	CITY FURNITURE
Cabinet 4 draws	4	2,360,000/=	2,211,892/=	1,780,000/=	
Cabinet 2 doors large	2	1,120,000/=		780,000/=	
Executive chair, PC	1	790,000/=	758,474/=	380,000/=	
Executive Chair others	2	1,000,000/=	838,982/=	760,000/=	
Executive table, PC	1	1,490,000/=	1,313,560/=	936,000/=	
Executive table others	2	2,670,000/=	1,355,932/=	1,872,000/=	
Safe, medium	1	1,300,000/=	1,164,491/=	890,000/=	
Safe, small	1	860,000/=	247,710/=	465,000/=	
Secretary Chair	1	170,000/=	203,389/=	195,000/=	
Coffee table	2	450,000/=	593,220/=	758,000/=	
<b>TOTAL</b>		<b>13,170,000/=</b>	<b>8,636,802/=</b>	<b>8,536,000/=</b>	

D: FURNITURES AND FITTINGS

ITEM	QTY	SUPPLIERS		RECOMMENDED AWARD
		LIFE MATE	LIVING ROOM	
Filling Cabinet Glazed, small	2	1,180,000/=	1,110,168/=	LIVING ROOM
Filling Cabinet Glazed, med	1	690,000/=	1,152,542/=	
Sofa set, for Office	1	3,450,000/=	1,121,269/=	
<b>TOTAL</b>		<b>5,320,000</b>	<b>3,383,979</b>	



## E: FURNITURES AND FITTINGS

ITEM	QTY	SUPPLIER		RECOMMENDED AWARD
		LIVING ROOM	CITY FURNITURE	
Bench for visitors	2	762,710/=	604,000/=	
Secretary table	1	1,011,864/=	1,760,000/=	
TOTAL		1,774,574/=	2,364,000	LIVING ROOM

### CONCLUSION:

A. For furniture the award should be as recommended in the last column above, so all the three suppliers, are hereby proposed to supply to the project bearing in mind that the quality is almost the same, we take price quoted as the decision rule.

B: For equipment the recommended award is based on lowest price quoted and the availability of the equipment.

The analysis and report has been prepared by;

1. Mr. Godwell Ole Meing'ataki      Project Coordinator
2. Mr. Njama Shaaban                  Project Accountant

# Pro Forma Invoice



PI No.: TLR HQ ZD 35  
 Date: 02/02/2012  
 Validity: 15 days  
 VAT: 10-005814-W  
 TIN: 100-175-436

www.livingroomlife.com  
 info@livingroomlife.com  
 T. +255 22 2865891/2  
 F. +255 22 2866743  
 M. 0762 500 555

## Customer Details

Name: Shaban Njama Company: United National Development Program  
 Address: Dar es salaam  
 PO Box:  
 Email: Mobile: 0784 696 369

S/N	Description	Specifications	Model	Qty	Unit Price	Total (T.Shs)
1	Secretarial Office Table	L- Shaped + Table Screen	HOD -9038R +	1	1,011,864	1,011,864
2	Secretarial Office Chair	Lumber Support Heavy duty steel base	AGH -894	1	203,389	203,389
3	Executive Table	Lshaped Mahogan Color	TLR 197	1	1,313,560	1,313,560
4	Executive Book Shelves	Upper Glass Door Mahogan Color	TR - 804G	1	673,728	673,728
5	Executive Chair	Lumber Support Havy duty base Material PU Black Color	VKM - 209	1	758,474	758,474
6	Executive Table	L - Shaped Meech Color	OD 34 +JT32 + CD300	2	677,966	1,355,932
7	Executive Chair	Lumber Support Havy duty Steel Base,Havy duty Cantiver Base Material Fabrick Balck Color	BS 779H	2	419,491	838,982
8	Full High Cupbord	Upper Glass Door Beech Color	ST 437	2	555,084	1,110,168
9	Filling Cabinet	4Drower Cabinet with Security Bar Grey	SW - 04FTB	2	550,847	1,101,694
10	Filling Cabinet	4drower Cabinet without Security Bar - Grey Color	WS - 04FT 2	2	504,237	1,008,474
11	Visitor Chair	With Arm Rest Cantilver Base Material Fabrick Black Color	OZ - ML003	4	135,593	542,372
12	Cupboard	2Door Cabinet with Shelves -Grey Color	WS - 72	2	576,271	1,152,542
13	Safe	Digital	SCD 110SC	1	1,169,491	1,169,491
14	Safe	Digital	CS - 465	1	247,457	247,457
15	Air Port Chair	Aluminam Black Without PVC Bick Color	G 103	2	381,355	762,710
16	Visitor Sofa	3Seater Black Material PVC	F 76	1	868,644	868,644
17	Visitor Chair	2Seater Black Material PVC	F 76	2	555,084	1,110,168
18	Coffee Table	Wooden	9908	2	296,610	593,220

Sub Total Exclusive Vat	15,822,869
Add Vat 18%	2,848,116
Total Inc Vat	18,670,985

## Terms & Conditions

Delivery Period: Ex-stock  
 Payment Terms: Before Delivery  
 Delivery & Installation: Free within city limits  
 Cheques Payable to: The Living Room Limited  
 NB 3% Interest per month

Prepared by: Ziwena  
 Checked by: Zamda

FREIGHT CHARGES AS WELL AS TRANSPORTATION & ACCOMMODATION COSTS OF OUR TECHNIANS FOR ASSEMBLING OF FURNITURE TO ANY UPCOUNTRY LOCATIONS ARE NOTE INCLUDED IN THIS QUOTATION. THESE COSTS WILL BE PROVIDED AS & WHEN REQUIRED BY OUR MALUED CUSTOMERS



# LIFEMATE FURNITURE COMPANY (T) LIMITED

TIN No.106-931-135 VRN:40-002621-H  
Plot21,Block20,Nyerere Road, P.O.Box70145,Dar es Salaam, Tanzania  
Tel: +255 22 2861489

## PROFORMA INVOICE

NO: P 0000710

Mr/Mrs: UNDP
Address:
Tel: 0767-666390

DATE: 1/2/2012

QTY	CODE	DESCRIPTION	RATE	AMOUNT
2	3035-912	Filing cabinet	590,000	1,180,000
1	3045-816	Filing cabinet	690,000	690,000
1	820c	office chair	170,000	170,000
4	890-1	office chair	240,000	960,000
4	GLT-10X-033	Cabinet	590,000	2,360,000
2	GLT-10X-010	Cabinet	560,000	1,120,000
3	6916	Executive Table	890,000	2,670,000
1	1820-816Z	Executive Table	1,490,000	1,490,000
1	271	Executive chair	790,000	790,000
2	333	Executive chair	500,000	1,000,000
			TOTAL	

This Proforma Invoice is valid for \_\_\_\_\_ weeks.

Amount in words: \_\_\_\_\_

Only

Customer's Signature

For: LIFEMATE FURNITURE CO.(T)LTD.



# City Furniture

VRN. NO. 10-017283-1  
 TIN. NO. 102-573-293 (Main branch)

Nyerere Road  
 P.O.Box 20091  
 Mob: 0787-786221  
 0715-786199  
 Tel: 2864961  
 Fax: 2864962  
 Email: cityfurniturez@yahoo.com  
 cityfurniturez@gmail.com  
 Website: www.cityfurniturez.com  
 Dar es Salaam.  
 Date: 02/02/12

NO. 7978

Sold to: **PROFORMA INVOICE**

M/s UNDP

FOR: UNDP/TANAPA PROJECT IRINGA - DSM,

VAT REG. NO. \_\_\_\_\_

TIN NO. \_\_\_\_\_

QTY	DESCRIPTION	UNIT PRICE	TOTAL T.SHS.
1PC	Reception Table 02-7616/02-76-C7 (NOCE)	1,760,000	1,760,000
1PC	Secretary chair Af-386	195,000	195,000
2PCS	Bench Cf-P02-3	302,000	604,000
4PCS	Visitors chair Pb-07(U)	180,000	720,000
2PCS	Filling Cabinet 4 door Cf-JF	390,000	780,000
2PCS	2 door filling Cabinet Cf-JF	420,000	840,000
1PC	Safe Af-Ks 110 K2.	890,000	890,000
1PC	Safe Af-KS-50 K2-V	465,000	465,000
<div style="border: 1px solid black; border-radius: 50%; padding: 10px; display: inline-block;">                     TSH: 6,254,000/-                 </div>			
E&E.OE		<b>TOTAL</b>	<b>6,254,000/-</b>

NOTE:- Please mention proforma number on your order.

Terms: Cash, Cheque or Local Purchase Order (l.p.o; as per negotiation)

Price Validity: Two weeks subject to stock

N.B \*Payments to be made **WITHIN 30 Days** from the date of Invoice Issued (OPTION)

❖ Please attach your LPO with the copy of this proforma.

Attended by P. Balaji 0182 786197.

Customer's name \_\_\_\_\_

**PRICES QUOTATED INCLUSIVE OF 18% VAT**

# City Furniture 2/2

VRN. NO. 10-017283-I  
TIN. NO. 102-573-293

(Main branch)

Nyerere Road  
P.O.Box 20091  
Mob: 0787-786221  
0715-786199  
Tel: 2864961  
Fax: 2864962  
Email: cityfurnituretz@yahoo.com  
cityfurnituretz@gmail.com  
Website: www.cityfurnituretz.com  
Dar es Salaam  
Date: 02/02/19

NO. 7979

Sold to:

## PROFORMA INVOICE

M/s

UNDP

FOR: UNDP/TANAPA PROJECT IRINGA - DSM.

VAT REG. NO. \_\_\_\_\_

TIN NO. \_\_\_\_\_

QTY	DESCRIPTION	UNIT PRICE	TOTAL T.SHS.
3pc	Executive Table MB-2908 (1.60) (W.N)	936,000	2,808,000
4pc	Executive chairs AF-2015-H	380,000	1,520,000
2pc	Coffee Table (D.M) MC-9915/LTS	379,000	758,000
1pc	conference Table (D.M) MC-11	512,000	512,000
6pc	conference chairs K-824 (V)	369,000	2,214,000
<div style="border: 1px solid black; border-radius: 50%; padding: 10px; display: inline-block;">                     18% = 7,812,000/-                 </div>			
E&E.OE		<b>TOTAL</b>	<b>7,812,000/-</b>

NOTE:- Please mention proforma number on your order.

Terms: Cash, Cheque or Local Purchase Order (l.p.o, (as per negotiation))

Price Validity: Two weeks subject to stock

❖ Payments to be made **WITHIN 30 Days** from the date of Invoice Issued (OPTION)

❖ Please attach your LPO with the copy of this proforma.

Attended by P. Balaji

Customer's name \_\_\_\_\_

**PRICES QUOTATED INCLUSIVE OF 18% VAT**



# 11925



## TANZANIA NATIONAL PARKS

OFFICE OF THE DIRECTOR GENERAL  
P.O. BOX 3134, ARUSHA - TANZANIA

Ref. No. TNP/HQ/P.30/19

Date 02/02/2012

UNDP Project Manager  
BOX 9182  
DAR ES SALAAM

Dear Getrude,

**RE: PROCUREMENT OF OFFICE EQUIPMENT AND FURNITURE FOR  
UNDP/TANAPA PROJECT IN IRINGA**

TANAPA/UNDP Project Office in Iringa is expected to commence its activities by the end of this February 2012. The Project has secured an office in Iringa without any basic furniture and equipment. The Project Coordinator and Accountant recently visited UNDP Offices in Dar es Salaam to liaise with UNDP officials on how to procure office furniture and equipment by following UNDP procedures. The UNDP Officers provided the two project personnel who are also TANAPA officers with a list of reliable suppliers of equipment and furniture.

After visiting the suppliers, the Project Coordinator and Accountant selected required furniture and equipment and prepared the attached analysis and recommendations for further action.

With this letter, we request your good Office to procure furniture and equipment on behalf of the project so that the project can take off without further delays.

Yours Sincerely,  
TANZANIA NATIONAL PARKS

Dr. E. Dembe  
For: DIRECTOR GENERAL

C.C: Project Coordinator



**C: FURNITURE AND FITTINGS**

ITEM	SUPPLIERS				RECOMMENDED AWARD
	QTY	LIFE MATE	LIVING ROOM	CITY FURN	
Visitor Chair, fabric cushion	4	960,000/=	542,372/=	720,000/=	CITY FURNITURE
Cabinet 4 draws	4	2,360,000/=	2,211,892/=	780,000/=	
Cabinet 2 doors large	2	1,120,000/=		780,000/=	
Executive chair, PC	1	790,000/=	758,474/=	380,000/=	
Executive Chair, others	2	1,000,000/=	838,982/=	760,000/=	
Executive table, PC	1	1,490,000/=	1,313,560/=	936,000/=	
Executive table others	2	2,670,000/=	1,355,932/=	1,872,000/=	
Safe, medium	1	1,300,000/=	1,164,491/=	890,000/=	
Safe, small	1	860,000/=	247,710/=	465,000/=	
Secretary Chair	1	170,000/=	203,389/=	195,000/=	
Coffee table	2	450,000/=	593,220/=	758,000/=	
<b>TOTAL</b>		<b>13,170,000/=</b>	<b>8,636,802/=</b>	<b>8,536,000/=</b>	

**D: FURNITURES AND FITTINGS**

ITEM	QTY	SUPPLIERS		RECOMMENDED AWARD
		LIFE MATE	LIVING ROOM	
Filling Cabinet Glazed, small	2	1,180,000/=	1,110,168/=	LIVING ROOM
Filling Cabinet Glazed, med	1	690,000/=	1,152,542/=	
Sofa set, for Office	1	3,450,000/=	1,121,269/=	
<b>TOTAL</b>		<b>5,320,000</b>	<b>3,383,979</b>	

# Pro Forma Invoice



PI No.: TLR HQ ZD 35  
 Date: 02/02/2012  
 Validity: 15 days  
 VAT: 10-005814-W  
 TIN: 100-175-436

www.livingroomlife.com  
 info@livingroomlife.com  
 T. +255 22 2865891/2  
 F. +255 22 2866743  
 M. 0762 500 555

## Customer Details

Name: Shaban Njama Company: United National Development Program  
 Address: Dar es salaam City:  
 PO Box: Phone:  
 Email: Mobile: 0784 696 369

S/N	Description	Specifications	Model	Qty	Unit Price	Total (T.Shs)
1	Secretarial Office Table	L- Shaped + Table Screen	HOD -9038R +	1	1,011,864	1,011,864
2	Secretarial Office Chair	Lumber Support Heavy duty steel base	AGH -894	1	203,389	203,389
3	Executive Table	Lshaped Mahogan Color	TLR 197	1	1,313,560	1,313,560
4	Executive Book Shelves	Upper Glass Door Mahogan Color	TR - 804G	1	673,728	673,728
5	Executive Chair	Lumber Support Havy duty base Material PU Black Color	VKM - 209	1	758,474	758,474
6	Executive Table	L - Shaped Meech Color	OD 34 + JT32 + CD300	2	677,966	1,355,932
7	Executive Chair	Lumber Support Havy duty Steel Base,Havy duty Cantilver Base Material Fabrick Balck Color	BS 779H	2	418,491	838,982
8	Full Heigh Cupbord	Upper Glass Door Beech Color	ST 437	2	555,084	1,110,168
9	Filling Cabinet	4Drawer Cabinet with Security Bar Grey	SW - 04FTB	2	550,847	1,101,694
10	Filling Cabinet	4drawer Cabinet without Security Bar - Grey Color	WS - 04FT.2	2	504,237	1,008,474
11	Visitor Chair	With Arm Rest Cantilver Base Material Fabrick Black Color	OZ - ML003	4	135,593	542,372
12	Cupboard	2Door Cabinet with Shelves -Grey Color	WS - 72	2	576,271	1,152,542
13	Safe	Digital	SCD 110SC	1	1,169,491	1,169,491
14	Safe	Digital	CS - 465	1	247,457	247,457
15	Air Port Chair	Aluminam Black Without PVC Bick Color	G 103	2	381,355	762,710
16	Vsitor Sofa	3Seater Black Material PVC	F 76	1	868,644	868,644
17	Visitor Chair	2Seater Black Material PVC	F 76	2	555,084	1,110,168
18	Coffee Table	Wooden	9908	2	296,610	593,220

Sub Total Exclusive Vat	15,822,869
Add Vat 18%	2,848,116
Total Inc Vat	18,670,985

## Terms & Conditions

Delivery Period: Ex-stock  
 Payment Terms: Before Delivery  
 Delivery & Installation: Free within city limits  
 Cheques Payable to: The Living Room Limited  
 NB 3% Interest per month

Prepared by: Zuwena  
 Checked by: Zamda

FREIGHT CHARGES AS WELL AS TRANSPORTATION & ACCOMMODATION COSTS OF OUR TECHNIANS FOR ASSEMBLING OF FURNITURE TO ANY UP-COUNTRY LOCATIONS ARE NOT INCLUDED IN THIS QUOTATION. THESE COSTS WILL BE PROVIDED AS & WHEN REQUIRED BY OUR VALUED CUSTOMERS



# LIFEMATE FURNITURE COMPANY (T) LIMITED

TIN No.106-931-135 VRN:40-002621-H  
Plot21,Block20,Nyerere Road, P.O.Box70145,Dar es Salaam, Tanzania  
Tel: +255 22 2861489

## PROFORMA INVOICE

NO: P 0000710

Mr/Mrs: <u>UNDP</u>
Address:
Tel: <u>0767-666390</u>

DATE: 1/2/2012

QTY	CODE	DESCRIPTION	RATE	AMOUNT
2	3035-912	Filing cabinet	590,000	1,180,000
1	3045-816	Filing cabinet	690,000	690,000
1	820c	office chair	170,000	170,000
4	890-1	office chair	240,000	960,000
4	GLT-10X-033	Cabinet	590,000	2,360,000
2	GLT-10X-010	Cabinet	560,000	1,120,000
3	6916	Executive Table	890,000	2,670,000
1	1820-8162	Executive Table	1,490,000	1,490,000
1	271	Executive chair	790,000	790,000
2	333	Executive chair	500,000	1,000,000

This Proforma Invoice is valid for \_\_\_\_\_ weeks.

TOTAL

Amount in words: \_\_\_\_\_

Only

Shm  
Customer's Signature

For: LIFEMATE FURNITURE CO.(T)LTD.



# LIFEMATE FURNITURE COMPANY (T) LIMITED

TIN No.106-931-135 VRN:40-002621-H  
Plot21,Block20,Nyerere Road, P.O.Box70145,Dar es Salaam, Tanzania  
Tel: +255 22 2861489

## PROFORMA INVOICE

NO: P 0000711

Mr/Mrs: <u>UNDP</u>
Address:
Tel: <u>0767-666390</u>

DATE: 1/2/2012

QTY	CODE	DESCRIPTION	RATE	AMOUNT
1	B16-611	Sofa set	3,450,000	3,450,000
1	BY-670	safe	860,000	860,000
1	BY-870	safe	1,300,000	1,300,000
1	603	centre Table	450,000	450,000
			+VAT 18%	3,328,200

This Proforma Invoice is valid for 1 weeks. TOTAL 21,818,200

Amount in words: Twenty one million eight hundred eighteen thousand two hundred Only

Sm  
Customer's Signature

Yulanda . 0658052000  
For: LIFEMATE FURNITURE CO.(T)LTD.

# City Furniture

VRN. NO. 10-017283-I  
TIN. NO. 102-573-293

(Main branch)

Nyerere Road  
P.O.Box 20091  
Mob: 0787-786221  
0715-786199

Tel: 2864961  
Fax: 2864962  
Email: cityfurnituretz@yahoo.com  
cityfurnituretz@gmail.com  
Website: www.cityfurnituretz.com  
Dar es Salaam.

NO. 7978

Sold to:

**PROFORMA INVOICE**

M/s

ONDP

Date: 02/02/12

FOR: ONDP/TANAPA PROJECT PRINGA - DSM,

VAT REG. NO.

TIN NO.

QTY	DESCRIPTION	UNIT PRICE	TOTAL T.SHS.
1PC	Reception Table. 02-7616/02-76-C8 (NOCE)	1,760,000	1,760,000
1PC	Secretary chair Af-386	195,000	195,000
2PCS	Bench Cf-Pol-3	302,000	604,000
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Attended by P. Balaji 0182 786199.

Customer's name \_\_\_\_\_

**PRICES QUOTATED INCLUSIVE OF 18% VAT**

# City Furniture 2/2

VRN. NO. 10-017283-I  
TIN. NO. 102-573-293

(Main branch)

Nyerere Road  
P.O.Box 20091  
Mob: 0787-786221  
0715-786199

Tel: 2864961  
Fax: 2864962  
Email: cityfurnituretz@yahoo.com  
cityfurnituretz@gmail.com  
Website: www.cityfurnituretz.com

Dar es Salaam  
Date... 02/02/12

NO. 7973

Sold to:

**PROFORMA INVOICE**

M/s

UNDP

FOR: UNDP/TANAPA PROJECT IRINGA - DSM.

VAT REG. NO. \_\_\_\_\_

TIN NO. \_\_\_\_\_

QTY	DESCRIPTION	UNIT PRICE	TOTAL T.SHS.
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Customer's name \_\_\_\_\_

**PRICES QUOTATED INCLUSIVE OF 18% VAT**